

**MINUTES OF MEETING
EAST NASSAU STEWARDSHIP DISTRICT**

The Board of Supervisors of the East Nassau Stewardship District held a Regular Meeting on December 18, 2023 at 12:00 p.m., at the Fernandina Beach Municipal Airport, 700 Airport Road, Fernandina Beach, Florida 32034.

Present were:

Mike Hahaj	Chair
Tommy Jinks	Vice Chair
Max Hord	Assistant Secretary
Jaime Northrup	Assistant Secretary

Also present:

Craig Wrathell	District Manager
Ernesto Torres	Wrathell, Hunt and Associates, LLC (WHA)
Michal Szymonowicz (via telephone)	Wrathell, Hunt and Associates, LLC (WHA)
Michelle Rigoni (via telephone)	District Counsel
Zach Brecht	District Engineer
Todd Haskett	CCMC
Carol Brown	Landowner Representative
Sete Zare (via telephone)	Underwriter

FIRST ORDER OF BUSINESS

Call to Order

Mr. Wrathell called the meeting to order at 12:03 p.m.

SECOND ORDER OF BUSINESS

Roll Call

Supervisors Hahaj, Jinks, Hord and Northrup were present. Supervisor Fancher was not present.

THIRD ORDER OF BUSINESS

Chairman's Opening Remarks

Mr. Hahaj voiced his appreciation for everyone's hard work behind the scenes in preparing for these meetings during the busy holiday season.

FOURTH ORDER OF BUSINESS

Consent Agenda

Mr. Wrathell presented the following, noting there is nothing behind Tab 4C:

- A. Acceptance of Unaudited Financial Statements as of October 31, 2023**
- B. Approval of November 16, 2023 Regular Meeting and Audit Selection Committee Meeting Minutes**
- C. Ratification Items**

On MOTION by Mr. Hahaj and seconded by Mr. Jinks, with all in favor, the Consent Agenda Items, as presented, were accepted and approved, respectively.

FIFTH ORDER OF BUSINESS

Public Comments (limited to 3 minutes per person)

There were no public comments.

SIXTH ORDER OF BUSINESS

Presentation of Amended and Restated Engineer’s Report for Wildlight Village Phase 3, dated December 18, 2023

Mr. Brecht pointed out refinements and substantive changes to the Amended and Restated Engineer’s Report for Wildlight Village Phase 3, dated December 18, 2023, mostly related to cost. Mr. Brecht responded to the following questions:

Mr. Wrathell: The 2023 Estimated Construction Cost of \$11,990,070 and the Master build out cost outlined in Table 2 totals \$14,430,651. Table 3 outlines the remaining costs eligible for reimbursement, \$4,776,551 and \$3,815,792 for Wildlife Village Phases 1 and 2 Master Improvements, that do also benefit Wildlife Village Phase 3. Those are all the master costs together that are financeable for Wildlife Village Phase 3?

Mr. Brecht: Correct.

Mr. Wrathell: And all the neighborhood improvement costs total \$36,286,798?

Mr. Brecht: Correct.

Regarding the approval process, Ms. Rigoni preferred separate motions for this Report and the upcoming Amended and Restated Master Special Assessment Methodology Report. She asked the following questions of Mr. Brecht:

Ms. Rigoni: Are the cost estimates reasonable and proper as presented in your Amended and Restated Report?

Mr. Brecht: They are.

Ms. Rigoni: Are you aware of any reason the District cannot carry out the improvement program in the Report?

Mr. Brecht: I am not.

On MOTION by Mr. Jinks and seconded by Ms. Northrup, with all in favor, the Amended and Restated Engineer’s Report for Wildlight Village Phase 3, dated December 18, 2023, as presented, was approved.

SEVENTH ORDER OF BUSINESS

Presentation of Amended and Restated Master Special Assessment Methodology Report for Wildlight Village Phase 3, dated December 18, 2023

Mr. Wrathell reviewed pertinent information in the Amended and Restated Master Special Assessment Methodology Report. He went over the narratives of the Report and the tables, generally, and discussed the Development Program, the Financing Program, Assessment Methodology, lienability tests, True-up Mechanism and the special and peculiar benefits to the units related to the Capital Improvement Plan (CIP). He noted that this version of the Master Methodology references 66’ lots for master costs but the lots are actually 60’ lots, as indicated in the updated Engineer’s Report. The Master Methodology Report narrative will be updated to reflect that change, which is already reflected in the Tables. He noted the following:

- Wildlight Village Phase 3 consists of approximately 468 acres out of the approximately 23,600 acres within the boundaries of the CDD.
- The Developer for the project is anticipated to be Wildlight, LLC, or its affiliates.

- The current Development Plan envisions 80,000 square feet of neighborhood non-residential uses, 411 single-family residential units and 152 multi-family residential units.
- Master Costs are estimated to total approximately \$14,430,651 at buildout.
- Neighborhood Costs are estimated to total approximately \$36,286,798 at buildout.
- Additional public capital improvement costs totaling \$4,776,551 for Phase 1 and \$3,815,792 for Phase 2 are also eligible to be funded by the Wildlight Village Phase 3 Bonds; the bonds will only finance so much and the Master Developer will continue to fund improvements as they previously have.
- The total maximum par amount of bonds, including the cost of financing, capitalized interest and debt service reserve, would be \$81,810,000.

Mr. Wrathell presented the Tables and noted the update to the product type to be incorporated throughout the Methodology Report; the Single Family 66' units will be changed to 60' units. Having noted that this change will be made on both Table 1 and Table 4, Mr. Wrathell asked Mr. Szymonowicz if it is necessary to adjust the Neighborhood Infrastructure Equivalent Residential Units (ERU) in Table 6. Mr. Szymonowicz replied no, as the Neighborhood Infrastructure is not based on area; the decrease in lot width, from 66' to 60', has no effect on Neighborhood Infrastructure, only on the Master Infrastructure. Mr. Wrathell noted the Neighborhood Equivalent Assessment Units (EAU) are slightly different, as they are based on Mr. Brecht's weighting the various infrastructure costs.

Mr. Wrathell and Mr. Szymonowicz clarified that Neighborhood EAUs do not need to be updated because the factors that go into the allocation of Neighborhood infrastructure is not dependent on front footage estimate.

Mr. Wrathell noted that each applicable phase has an applicable CIP per master assessment area and, depending on the total cost per the Engineer's estimate, the EAU/ERU allocations will proportionately change consistent with the Methodology/factors used to create such benefits allocation, so it might vary from Wildlight Village Phases 1 and 2.

The following corrections will be made throughout the Report:

Page 14, Table 1 and throughout the remainder of the Report: Change Product Type from SF 66' to SF 60'

Page 17, Table 4 and throughout the remainder of the Report: Change SF 66' EAU from "1.20" to 1.18"

Mr. Wrathell anticipates that the delegation resolution and the Supplemental Methodology Report, which will be used to market the bonds, will be presented at the next meeting. Final Supplemental Reports will be presented after closing on the bonds.

Ms. Rigoni asked Mr. Szymonowicz to review the new EAUs for the Master Infrastructure SF 60' lots and the respective changes to the annual assessment allocation to each product type as a result thereof.

Mr. Szymonowicz noted that, as a result of the SF 66' wide lots becoming SF 60' wide lots in Wildlife Village Phase 3, the Master Improvements EAU decreased from 1.20 to 1.18, resulting in the allocations of the Master Assessments for the improvements changing from \$65,347.25 to \$64,399.13 and annual assessments for the SF 60' units decreasing from \$5,991.87 to \$5,904.94.

Mr. Szymonowicz responded to questions, as follows:

Ms. Rigoni: Because of the lower ERUs allocated to the total units within that category, that means that other product types will see slight increases in their Master Assessment allocation, right?

Mr. Szymonowicz: That is correct. Would you like me to go over the changes for all of the categories that are responsible for the Master Improvements.

Ms. Rigoni: Yes, I think that would be helpful.

Mr. Szymonowicz reported the following changes to Table 5:

The Neighborhood Center per 1,000 S.F. allocation: The principal is changing from \$65,891.81 to \$66,036.40. The Annual Assessment is changing from \$6,041.81 to \$6,055.06.

Residential MF 22': The principal amount is changing from \$27,228.02 to \$27,287.07. The Annual Assessment is changing from \$2,491.61 to \$2,502.09

Residential SF 40': The principal amount is changing from \$49,010.43 to \$49,117.98. The Annual Assessment is changing from \$4,493.91 to \$4,503.77

Residential SF 50': The principal amount is changing from \$54,456.04 to \$54,575.53 The Annual Assessment is changing from \$4,993.23 to \$5,004.19.

Ms. Rigoni: Are the Special Assessments, based on your Methodology, reasonably and fairly allocated to the lands subject to them?

Mr. Szymonowicz: Yes, they are.

Ms. Rigoni: Will the assessed lands receive special benefits equal to or in excess of the Special Assessments as levied under the Methodology?

Mr. Szymonowicz: Yes.

On MOTION by Mr. Hahaj and seconded by Mr. Hord, with all in favor, the Amended and Restated Master Special Assessment Methodology Report for Wildlight Village Phase 3, dated December 18, 2023, as amended to incorporate changes discussed, was approved.

EIGHTH ORDER OF BUSINESS

Consideration of Resolution 2024-07, Rescinding and Replacing Resolution 2024-01 in Their Entirety; Declaring Special Assessments as it Relates to Certain Lands Within the District Known as Wildlight Village Phase 3; Indicating the Location, Nature and Estimated Cost of Those Infrastructure Improvements Whose Cost is to be Defrayed by the Special Assessments; Providing the Portion of the Estimated Cost of the Improvements to be Defrayed by the Special Assessments; Providing the Manner in Which Such Special Assessments Shall Be Made; Providing When Such Special Assessments Shall be Paid; Designating Lands Upon Which the Special Assessments Shall be Levied; Providing for an Assessment Plat; Adopting a Preliminary Assessment Roll; Providing for Publication of this Resolution

Mr. Wrathell presented Resolution 2024-07. This Resolution rescinds and replaces Resolution 2024-01 adopted at the prior meeting and prior actions for setting the Chapter 170 hearing. Ms. Rigoni stated that the following information will be inserted into the Resolution:

Page 2, Section 3: Insert "\$59,309,792" for Total Estimated Cost of Improvements, which includes Master and Neighborhood improvements.

Page 2, Section 4: Insert "\$81,810,000" representing the maximum assessment amount to defray the estimated cost of Master and Neighborhood Improvements, plus financing related costs, capitalized interest and debt service reserve funds.

Page 3, Section 13: Insert verbiage to reflect that Resolution 2024-07 replaces a prior declaring resolution.

On MOTION by Mr. Hahaj and seconded by Mr. Jinks, with all in favor, Resolution 2024-07, as amended, Rescinding and Replacing Resolution 2024-01 in Their Entirety; Declaring Special Assessments as it Relates to Certain Lands Within the District Known as Wildlight Village Phase 3; Indicating the Location, Nature and Estimated Cost of Those Infrastructure Improvements Whose Cost is to be Defrayed by the Special Assessments; Providing the Portion of the Estimated Cost of the Improvements to be Defrayed by the Special Assessments; Providing the Manner in Which Such Special Assessments Shall Be Made; Providing When Such Special Assessments Shall be Paid; Designating Lands Upon Which the Special Assessments Shall be Levied; Providing for an Assessment Plat; Adopting a Preliminary Assessment Roll; Providing for Publication of this Resolution, was adopted.

NINTH ORDER OF BUSINESS

Consideration of Resolution 2024-08, Rescinding and Replacing Resolution 2024-02 in Their Entirety; Setting a Public Hearing to be Held on Thursday, January 18, 2024, at 10:00 A.M., at the Fernandina Beach Municipal Airport, 700 Airport Road, Fernandina Beach, Florida 32034 for the Purpose of Hearing Public Comment on Imposing Special Assessments on Certain Lands Within the District Generally Described as Wildlight Village Phase 3 in Accordance with Chapters 170, 189, and 197, Florida Statutes

Mr. Wrathell presented Resolution 2024-08, which resets the public hearing.

On MOTION by Mr. Hord and seconded by Mr. Hahaj, with all in favor, Resolution 2024-08, Rescinding and Replacing Resolution 2024-02 in Their Entirety; Setting a Public Hearing to be Held on Thursday, January 18, 2024, at 10:00 A.M., at the Fernandina Beach Municipal Airport, 700 Airport Road, Fernandina Beach, Florida 32034 for the Purpose of Hearing Public Comment on Imposing Special Assessments on Certain Lands Within the District Generally Described as Wildlight Village Phase 3 in Accordance with Chapters 170, 189, and 197, Florida Statutes, was adopted.

TENTH ORDER OF BUSINESS

Consideration of Amended and Restated Engineer’s Report for Preliminary Development Plan #4, dated December 18, 2023

Mr. Brecht stated that the Amended and Restated Engineer’s Report for Preliminary Development Plan #4 (PDP #4), dated December 18, 2023, was prepared with input from team members and Counsel. The Report is similar to the Wildlife Phase 3 Report in layout and substantive changes since the original report mostly relate to costs within Table 2. He noted that the Master build out cost for PDP #4, outlined in Table 2, is \$216,153,000. The Neighborhood Infrastructure Improvement cost is \$249,151,000.

Mr. Brecht responded to questions, as follows:

Ms. Rigoni: Are the cost estimates in your Engineer’s Report for PDP #4 reasonable and proper for a project of this size and scope?

Mr. Brecht: Yes.

Ms. Rigoni: Are you aware of any reason the District cannot carry out the improvement program in the Report.

Mr. Brecht: I do not.

On MOTION by Mr. Jinks and seconded by Ms. Northrup, with all in favor, Amended and Restated Engineer’s Report for Preliminary Development Plan #4, dated December 18, 2023, was approved.

ELEVENTH ORDER OF BUSINESS

Consideration of Amended and Restated Master Special Assessment Methodology

Report for Preliminary Development Plan #4, dated December 18, 2023

Mr. Wrathell reviewed pertinent information in the Amended and Restated Master Special Assessment Methodology Report for Preliminary Development Plan #4, dated December 18, 2023.

Mr. Wrathell responded questions, as follows:

Ms. Rigoni: Are the special assessments in your Methodology Report reasonably and fairly allocated to the land subject to the special assessments?

Mr. Wrathell: Yes.

Ms. Rigoni: Will the assessed lands receive special benefits equal to or in excess of the special assessments levied?

Mr. Wrathell: Yes.

On MOTION by Mr. Hahaj and seconded by Ms. Northrup, with all in favor, Amended and Restated Master Special Assessment Methodology Report for Preliminary Development Plan #4, dated December 18, 2023, was approved.

TWELFTH ORDER OF BUSINESS

Consideration of Resolution 2024-09, Rescinding and Replacing Resolution 2024-04 in Their Entirety; Declaring Special Assessments as it Relates to Certain Lands Within the District Known as Preliminary Development Plan (PDP) #4; Indicating the Location, Nature and Estimated Cost of Those Infrastructure Improvements Whose Cost is to be Defrayed by the Special Assessments; Providing the Portion of the Estimated Cost of the Improvements to be Defrayed by the Special Assessments; Providing the Manner in Which Such Special Assessments Shall Be Made; Providing When Such Special Assessments Shall be Paid; Designating Lands Upon Which the Special Assessments Shall be Levied; Providing for an Assessment Plat;

**Adopting a Preliminary Assessment Roll;
Providing for Publication of this Resolution**

Ms. Rigoni stated the following information will be inserted into the Resolution:

Page 2, Section 3: Insert "\$465,304,000" for Total Estimated Cost of Improvements, including the Master and Neighborhood Improvements.

Page 2, Section 4: Insert "\$637,770,000" representing the maximum assessment amount to defray the estimated cost of Master and Neighborhood Improvements, plus financing related costs, capitalized interest and debt service reserve funds.

On MOTION by Mr. Jinks and seconded by Mr. Hord, with all in favor, Resolution 2024-09, Rescinding and Replacing Resolution 2024-04 in Their Entirety; Declaring Special Assessments as it Relates to Certain Lands Within the District Known as Preliminary Development Plan (PDP) #4; Indicating the Location, Nature and Estimated Cost of Those Infrastructure Improvements Whose Cost is to be Defrayed by the Special Assessments; Providing the Portion of the Estimated Cost of the Improvements to be Defrayed by the Special Assessments; Providing the Manner in Which Such Special Assessments Shall Be Made; Providing When Such Special Assessments Shall be Paid; Designating Lands Upon Which the Special Assessments Shall be Levied; Providing for an Assessment Plat; Adopting a Preliminary Assessment Roll; Providing for Publication of this Resolution, was adopted.

THIRTEENTH ORDER OF BUSINESS

Consideration of Resolution 2024-10, Rescinding and Replacing Resolution 2024-05 in Their Entirety; Setting a Public Hearing to be Held on Thursday, January 18, 2024, at 10:00 A.M., at the Fernandina Beach Municipal Airport, 700 Airport Road, Fernandina Beach, Florida 32034, For the Purpose of Hearing Public Comment on Imposing Special Assessments on Certain Lands Within the District Generally Described as Preliminary Development Plan (PDP) #4 in Accordance with Chapters 170, 189, and 197, Florida Statutes

Mr. Wrathell presented Resolution 2024-10, which resets the public hearing to declare special assessments.

On MOTION by Mr. Hahaj and seconded by Mr. Hord, with all in favor, Resolution 2024-10, Rescinding and Replacing Resolution 2024-05 in Their Entirety; Setting a Public Hearing to be Held on Thursday, January 18, 2024, at 10:00 A.M., at the Fernandina Beach Municipal Airport, 700 Airport Road, Fernandina Beach, Florida 32034, For the Purpose of Hearing Public Comment on Imposing Special Assessments on Certain Lands Within the District Generally Described as Preliminary Development Plan (PDP) #4 in Accordance with Chapters 170, 189, and 197, Florida Statutes, was adopted.

FOURTEENTH ORDER OF BUSINESS

Consideration of Resolution 2024-11, Amending and Supplementing Resolution 2022-10 Authorizing Acquisition of Conservation Lands; Authorizing Acquisition and Reimbursement Agreement; Providing for Severability and an Effective Date

- A. Exhibit A: Acquisition and Reimbursement Agreement (Supplemental Acquisition and Monitoring-Activities Funding Agreement [Conservation Lands and Mobility Trails])**
- B. Exhibit B: SJRWMD’s Form 62-330.340(1) for Request to Transfer of Environmental Resource and/or State 404 Program Permit**

Ms. Rigoni recalled discussions at a prior meeting of the Developer’s request for the Board to consider acquiring conservation lands at the monitoring stage with the Developer providing funding for monitoring activities upon acquisition and coordinating with Staff to transfer those portions of the Water Management District permits that are necessary for the District to carry out the monitoring activities. Given her background, Ms. Northrup has reviewed and provided input in preparing Resolution 2024-11. Resolution 2024-11 accomplishes the following:

- States the current plan for the District to acquire conservation land at the monitoring stage.

- Authorizes a form of the Supplemental Acquisition and Funding Agreement with respect to these conservation lands and the related improvements, such as the mobility trails that are located within these conservation lands.
- Authorizes Staff to transfer the Water Management District permits that are necessary for all the activities just mentioned.
- Approves the form of Agreement, in substantial form, which the Developer is still reviewing.

Asked if a monitoring firm was engaged, Mr. Wrathell stated he will find out and, if not, it will be included on the next agenda.

On MOTION by Ms. Northrup and seconded by Mr. Jinks, with all in favor, Resolution 2024-11, Amending and Supplementing Resolution 2022-10 Authorizing Acquisition of Conservation Lands; Authorizing Acquisition and Reimbursement Agreement; Providing for Severability and an Effective Date, was adopted.

FIFTEENTH ORDER OF BUSINESS

Consideration of Acquisition of Conservation Tracts and Related Improvements for Portions of DSAP 1, Pods 4 and 5, Phase 1C-1, Phase 1C-2 and Other Areas

Ms. Rigoni reported the following:

- The agenda contains the preliminary description for the Acquisition of Conservation Tracts and Related Improvements for Portions of DSAP 1, Pods 4 and 5, Phase 1C-1, Phase 1C-2 and Other Areas.
- The Developer is asking for the District to acquire these areas for the purpose of perpetual operation and maintenance (O&M); these areas do not require monitoring.
- Some of these areas are in flux; the finalized legal description is being prepared.
- It has been confirmed that some of these Master Improvements may be eligible for reimbursement with the upcoming bond issue, as these are included within the Wildlife Phase 3

Capital Improvement Plan (CIP). Additional documentation with respect to reimbursement may be presented at a future meeting, if necessary.

As to maintenance obligations, Mr. Jinks noted these conservation areas will require periodic monitoring and minimal maintenance.

On MOTION by Mr. Hahaj and seconded by Mr. Jinks, with all in favor, Acquisition of Conservation Tracts and Related Improvements for Portions of DSAP 1, Pods 4 and 5, Phase 1C-1, Phase 1C-2 and Other Areas, as described by District Counsel and Authorizing District Staff to prepare necessary acquisition documentation, was approved.

SIXTEENTH ORDER OF BUSINESS

Consideration of Utility Cart

Mr. Haskett presented his memorandum and proposals to purchase a utility cart to serve the daily operations of the Wildlight Community; a recommendation and cost sharing breakdown between the District and residential/commercial Associations is included.

On MOTION by Mr. Hord and seconded by Mr. Hahaj, with all in favor, Staff's recommendation and eWheelz Estimate #5048 for the purchase of an Evolution Turfman 800 Utility Cart, in a not-to-exceed amount of \$12,989.00, was approved.

Ms. Rigoni presented the following motion in case research determines it is necessary.

On MOTION by Mr. Hahaj and seconded by Mr. Hord, with all in favor, authorizing District Staff, if necessary, to prepare a form of cost-share agreement for the utility cart and any other future equipment that will be shared between the entities, was approved.

SEVENTEENTH ORDER OF BUSINESS

Discussion: Capital Reserve Study

The Board agreed with the recommendations of Mr. Wrathell and Ms. Brown to proceed with a Capital Reserve Study, in tandem with the HOA, and possibly using the same consulting firm that CCMC uses. Ms. Brown will provide vendor information to Mr. Wrathell.

EIGHTEENTH ORDER OF BUSINESS

Consideration of Acquisition of Roadway, Landscape, Pond and Open Space Tracts in DSAP 1, PDP 3, Pods 4 and 5 and Subsequent Conveyance of County Roadways

Regarding the County Roadway improvements the District built, Ms. Rigoni stated that the plan is to record the deed from the District to the County immediately following the recording of the deed from the Developer to the District, unless Supervisor Jinks or Zach lets us know there are specific County-required turnover submittal requirements prior to recording.

Mr. Hahaj asked if these are completed improvements. Mr. Brecht and Ms. Rigoni replied affirmatively. Mr. Hahaj asked for the next agenda to include discussion of preparing advance acquisition agreements for future roadways or enhancements not yet completed.

On MOTION by Mr. Hahaj and seconded by Ms. Northrup, with all in favor, acquisition of Roadway, Landscape, Pond and Open Space Tracts in DSAP 1, PDP 3, Pods 4 and 5 and Subsequent Conveyance of County Roadways, and authorizing Staff to prepare the acquisition documents, was approved.

NINETEENTH ORDER OF BUSINESS

Consideration of Tax Bill Corrections [Skinner Properties]

Mr. Wrathell presented a memorandum and proposed tax bill corrections pertaining to two commercial parcels upon receiving the Skinner Properties approved building development plans, which resulted in a reduction of building square footage and assessments.

Due to this change, Ms. Rigoni will present a Supplemental Resolution to the 2024 Assessment Resolutions at the next meeting.

On MOTION by Mr. Hahaj and seconded by Mr. Hord, with all in favor, authorizing Staff to proceed with the Certificate of Correction of Non-Ad Valorem Assessment Roll [Skinner Properties], was approved.

TWENTIETH ORDER OF BUSINESS

Consideration of Conveyance of Portions of Crosstown Boulevard, Curiosity Avenue, and Wildlight Avenue and Related Improvements to Nassau County, Florida

Ms. Rigoni stated that these roadways are intended to go to the County. The Developer prepared the appropriate land conveyance documents.

Mr. Hahaj asked if the Interlocal Agreement with Nassau County needs to be updated. Ms. Rigoni believes the form was previously approved.

On MOTION by Ms. Northrup and seconded by Mr. Jinks, with all in favor, conveyance of portions of Crosstown Boulevard, Curiosity Avenue, and Wildlight Avenue and Related Improvements to Nassau County, Florida, in substantial form, and authorizing the Chair to execute, was approved.

TWENTY-FIRST ORDER OF BUSINESS

Consideration of Quote for Speed Hump Installation

Mr. Haskett recalled previous discussion of a resident request for speed humps along Daydream Avenue and Sawgrass Drive.

Mr. Wrathell observed that an unbudgeted expense should not be inserted into existing line items; rather, for auditing purposes, it should remain as an unbudgeted expense.

On MOTION by Mr. Jinks and seconded by Mr. Hord, with all in favor, Traffic Safety Store Quote #QTE386520 for Speed Hump Installation, in the amount of \$5,140.34, and authorizing Staff to seek necessary permits and other permissions from the County and authorizing the Chair to execute the final agreement, was approved.

TWENTY-SECOND ORDER OF BUSINESS

Development Update/Staff Reports

A. Developer

Ms. Brown stated that a pond at Hawthorn Park is ready to be conveyed to the District; this information will be circulated in advance of the next meeting.

B. District Counsel: Kutak Rock LLP

There was no report.

C. District Engineer: England-Thims & Miller, Inc.

Mr. Brecht stated work on conveying all the recently constructed improvements that have been accepted by the County is underway. Permitting and design work are underway for Chester Road; construction will begin in the first quarter of 2024.

D. Field Operations: CCMC

There was no report.

E. District Manager: Wrathell, Hunt and Associates, LLC

- **NEXT MEETING DATE: January 18, 2024 at 10:00 AM**
 - **QUORUM CHECK**

All Supervisors confirmed their attendance at the January meeting, with the exception of Mr. Fancher.

TWENTY-THIRD ORDER OF BUSINESS

Board Members' Comments/Requests

There were no Board Members' comments or requests.

TWENTY-FOURTH ORDER OF BUSINESS

Public Comments

There were no public comments.


TWENTY-FIFTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Hahaj and seconded by Ms. Northrup, with all in favor, the meeting adjourned at 1:22 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]


Secretary/Assistant Secretary


Chair/Vice Chair